

RENTAL AND SERVICE CHARGES

The board shall make school facilities and equipment available to the community when to do so will not interfere with the educational program.

Arrangements for the use of facilities are to be made through the building administrator's office.

Non-profit community organizations using the building for other than fund raising activities may use the facilities free of charge.

1. All organizations using the school facilities shall comply with the following conditions:
 - a. The organization designates a responsible person to be in charge.
 - b. That only that portion of a building requested shall be used by the group.
 - c. Each group using a building shall be responsible for cleaning charges if they are necessary.
 - d. The building shall be used only during the times scheduled.
 - e. The organization agrees to pay for any damages to the property.
 - f. The school accepts no liability for injury to persons using school facilities during non-school hours.
 - g. The usage does not interfere with scheduled or projected school activities.
2. Those persons or organizations desiring to use school property for fund raising activities may petition the board, which will decide on the merits of each individual request. The group will pay a fee covering all direct or indirect costs to the district and will comply with all conditions imposed for nonprofit activities.
3. In case of a student organization desiring to use school facilities, the property will be available if:
 - a. The request is made through the building administrator.
 - b. Adult chaperons are clearly designated and in attendance at all times.
 - c. The request is for days other than Sunday.
4. Individuals desiring to use school property for social functions will be denied usage during the regular school term.

5. Employees may use school facilities and equipment with the approval of the superintendent provided use does not interfere with the school program, cause the school district to incur costs, and does not result in profit or financial gain for the employee.
6. Damage to property and equipment due to negligence will require restitution to the extent of the depreciated value of the item by the person(s) or group responsible for the damage. Items loaned and subsequently lost by students or employees similarly require restitution.

REVISED POLICY
ADOPTION DATE: AUGUST 23, 1989
REVIEW DATE: JULY 13 2016