

FISCAL MANAGEMENT

CODE: DFG
POLICY

STUDENT PURCHASED MATERIALS

In classes where students make items for their own use, the student will pay for the materials used.

A revolving fund may be established to facilitate these classes.

All materials shall be sold to students at cost with the teacher determining the actual cost, including postage and freight costs in the computation.

Payments for the materials shall be made to the school office.

A proper system of receipts and accounting will be established and maintained in the school office.

REVISED POLICY

ADOPTION DATE: AUGUST 23, 1989

REVIEW DATE: JUNE 8, 2016