

**BUS SAFETY PROGRAM**

Transportation is provided for rural students and for activity and field trips. Such transportation is conditional on good behavior and adherence to established rules and regulations.

Responsibilities of the driver are to:

1. Provide at all times for the safety and welfare of the students assigned to his bus.
2. Know his student passengers and permit only authorized persons to ride in the bus.
3. Provide a clean and sanitary bus.
4. Obey traffic laws and driving regulations.
5. Follow as rigidly as conditions will permit the regular time schedule.
6. Be in control of the bus and passengers at all times.
7. Enforce the regulations of the Board and administration.
8. Report all infractions of the rules to the appropriate principal.
9. Operators of buses shall wear lap belts when bus is in motion if the bus is so equipped.
10. Passengers in type A buses shall wear lap belts when vehicle is in motion if they were factory installed.
11. Routing of school buses and seating plans need to address elimination of overcrowding beyond manufacturer's capacity.
12. Lighted headlamps and closed service doors need to be used whenever bus is in motion.
13. Any incident involving a school bus which is required to be reported under W.S 31-5-1106 shall be reported to the Wyoming Department of Education on forms approved by the Department.

Responsibilities of students and parents are to:

1. Be ready to board the bus on time.
2. Be careful in approaching the bus stop. Wait until the bus is at a complete standstill before attempting to enter.
3. Remain off the road at all times and behave in a safe manner while waiting for the bus.

It is the student's responsibility to observe the following safe manner while waiting for the bus.

1. Assist in keeping the bus as safe and sanitary as possible at all times.
2. Avoid unnecessary noise, which might divert the driver's attention and cause an accident.
3. Never stick hands, arms or any other part of the body out of windows or doors.
4. Pay for damage intentionally caused to seats or other interior parts of the bus.
5. Never experiment or tamper with the bus or any of its equipment.
6. Be careful not to leave lunches, clothing, books, etc. in the bus.
7. Keep personal possessions out of the aisle.
8. Never throw anything in the bus or out of bus windows.
9. Assist in looking after small children.
10. Remain in assigned seats until the bus has stopped. Avoid rowdyism, horseplay, and objectionable language.
11. Be courteous to fellow pupils and the bus driver.
12. Remain quiet when the bus is approaching a railroad crossing and until bus has passed the crossing.
13. Obey the school bus driver and in case of emergency remain in the bus unless otherwise instructed by the individual in authority.

14. Never smoke on a school bus.
15. Remain seated while the bus is in motion

It is the student's responsibility upon leaving the bus to:

1. Help look after the safety of smaller children.
2. Be careful and watch for traffic.
3. Cross 12 feet from the bus when crossing road after departure, and look both ways to make sure no traffic is approaching.
4. Get off at the designated stop unless parents have arranged with the driver through personal contact or written request for departure from the bus at some other place.

In case of serious infractions of the rules, the driver will notify the appropriate building principal who will take the action deemed most appropriate. The principal may:

1. Visit with the student about the actions and outline the process which may lead to being put off the bus.
2. Notify the parent of the student's behavior. It should be stated to the parent at this time if the student's behavior does not improve that he will be placed off the bus for a period of time.
3. Notify the parent that the student will not be allowed to ride the bus for a specified period of time to be determined by the building principal.

The bus drivers need to keep the appropriate building principal informed of any student behavior, which is inappropriate.

**REVISED REGULATION**  
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