

SPECIAL USE OF SCHOOL BUSES

The district's school buses will be made available to provide students with worthwhile educational and recreational experiences outside their regularly assigned school buildings. Special use will be made of buses whenever the use, in the judgment of school administrators, (1) will enhance the student's learning program, (2) will not interfere with the use of the school bus for regular transportation, (3) is within the financial limitations of the school budget.

Transportation for Field Trips and Activities

Special transportation may be provided for school-sponsored student trips approved by the building principal.

Use of School Buses by Non-District Groups

School buses may be used by a community organization or approved groups if:

1. Purpose, length, and time of trip are approved by the administration.
2. The use of the bus does not interfere with school use or maintenance of the bus.
3. As per Wyoming Department of Education regulations, any non-district group using a school bus shall be charged for the driver's wages and benefits, fuel and a per mile fee to cover maintenance and wear on the bus. This fee schedule, determined by the Wyoming Department of Education, is in addition to the fuel cost and is available in the business or transportation offices.
4. Proof of trip insurance is furnished prior to the trip.
5. Fuel tank on rented vehicle shall be filled by users before returning bus to the bus garage.

No use will be approved which involves travel over roads or distances that are unduly wearing or damaging to the equipment or for which the equipment construction is inappropriate.

Any approval of use will be subject to cancellation in the event of adverse roads, weather, or other conditions that could reasonably present a danger to passenger, drivers, or equipment or in the event of unexpected or emergency school needs.

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Use will only be approved when the group requesting such use submits a written request not less than ten (10) days prior to the use, designating the number of riders, the dates and hours of use, the pick-up and delivery points, and such other information as the transportation director deems appropriate. Each such request will be accompanied by a deposit for the approximate amount of reimbursement as determined by the transportation director. Upon final determination of the reimbursement required, the deposit will be supplemented by the users or a refund made by the district, as is appropriate.

Use will not be approved if it is for partisan political activity, activity promoting or opposing any sectarian views, activity which is potentially disruptive or dangerous, and/or activity which if uniformly extended would result in uses which would impinge upon school use or activities of a similar nature which are inappropriate for school district participation.

NEW POLICY
ADOPTION DATE: OCTOBER 11, 1995
REVISION DATE: APRIL 11, 2007
REVIEW DATE: OCTOBER 10, 2012

