

**COMPUTER ASSISTED INSTRUCTION**  
**(USE OF INTERNET)**

It is policy of this school district that to the extent reasonably possible, the staff and students will be encouraged and permitted to utilize the computer network provided by the school district for the purpose of facilitating learning and providing the best educational experience possible for its students. In this regard, the school district has made available to students and staff, electronic mail and the Internet. To gain access of e-mail and the Internet, all students the age of eighteen (18) and over may sign their own forms. Access to e-mail and the internet will enable students to explore thousands of libraries, data bases and bulletin boards while exchanging messages with Internet users throughout the world. Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. While it is possible for students to access inappropriate material and otherwise misuse the system, it is the intent of the school district that Internet access should only be used to further the educational goals and objectives set out for each student. It is the policy of this school district to try to educate our students using modern technology which the students will need to be familiar with in order to be successful in their subsequent careers. However, in order to utilize this modern technology, it will ultimately be the responsibility of parents and guardians of minors to set and convey standards to their children which they will follow while utilizing this technology. To that end, the school district will support and respect each family's right to decide whether or not to apply for access.

**DISTRICT INTERNET AND E-MAIL RULES**

Students are responsible for good behavior on school computer networks just as they are in the classroom or a school hallway. Communicating on the network is often public in nature. General school rules for behavior and communications apply.

Internet filters shall be used to block access to obscenity, child pornography, and materials harmful to minors. Disciplinary action shall be taken against any student who tampers with the filters. The filters may only be disabled for bona fide research or other lawful purposes, and may only be disabled by the Internet coordinator or other faculty members or administrators.

The network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Parental permission is required. Access is a privilege, not a right. Access entails responsibility. Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed

that users will comply with district standards and will honor the agreements they have signed. Beyond the clarification of such standards, the district is not responsible for restricting, monitoring, or controlling the communications of individuals using the network. Network storage areas are not to be considered private or personal property of students. They are learning areas subject to review by administrators and teaching staff. Any files and communications may be reviewed by the administration or staff to maintain system integrity and to ensure that users are using the system responsibly. Users should not expect that files stored on district servers will be private.

While school teachers of younger students will generally guide them toward appropriate materials, older students and students utilizing the system outside of regular school hours will need to be directed by families in the same manner they direct their children's use of television, telephones, movies, radio, and other potentially offensive media.

The following conduct and utilization of the Internet are **NOT** permitted:

1. Sending or displaying offensive messages or pictures.
2. Using abusive, objectionable or obscene language.
3. Searching for, downloading, or otherwise reviewing any type of sexually explicit obscene material or other information for any non-instructional or non-educational purpose.
4. Harassing, insulting or attacking others.
5. Damaging computers, computer systems, or computer networks.
6. Violating copyright laws or otherwise using the network for any illegal purpose.
7. User shall not use or attempt to discover another user's password nor shall the user use or let others use another person's name, address, passwords, or files for any reason, except as may be necessary for legitimate communication purposes and with permission of the other person.
8. Trespassing in another's folders, work or files.
9. Intentionally wasting limited resources.
10. Employing the network for commercial purposes.

11. Otherwise accessing forums or “chat rooms” devoid of educational purpose.
12. User shall not tamper with computers, networks, printers, or other associated equipment or software without the express permission of supervising staff.
13. User shall not write, produce, generate, copy, propagate or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer’s memory, file system or software.
14. Students using school district computers and/or accessing school district web pages, or using the Internet service provided by the school district, shall not engage in “hacking” and shall not access unauthorized sites or participate in any other unlawful activities online.

**PENALTY**

Violations will result in a loss of access as well as other disciplinary or legal action. The first offense will generally result in a warning and loss of computer privileges/Internet access until a parent conference, and further loss of privilege for such time as is determined by the administration. A second offense or a first offense of a flagrant nature, such as using the system for illegal behavior or intentionally damaging school district hardware or software, may result in removal from a class, termination of computer/network privileges, or recommendations for suspension and/or expulsion.

**NEW POLICY**  
**ADOPTION DATE: FEBRUARY 6, 2002**  
**REVIEW DATE: DECEMBER 12, 2007**

